

GOLF CANADA - Posting Scores At Home

1. Go to the Golf Canada website www.golfcanada.ca.
2. Click on the "Login" button on the top right and then enter your username and password into the login boxes and click on the LOG IN button.
Note: The first time you do this, the system will likely ask you to update your information. In particular, it wants an email address.
3. To post a score, click on the red **Post a Score** button on the left side of the screen.
4. You should always use the "Post Hole By Hole" option to post your score because the system will automatically calculate your Net Double Bogey score.
Note: If your default is not set for this option; click on "Menu", "Account Settings", and under "Score Posting Method" click "Hole By Hole".
5. Enter the details of where the round was played by providing the required information on the right side of the screen:
 - a. **Date Played** - Click the calendar box to the right and select the correct date.
 - b. **Club** - This will default to Canada and your home club.
To enter another Canadian course, start entering the name of the course and select the appropriate course when the list is displayed.
For a US or international course - select the International symbol on the right and then start typing in the course name as above.
 - c. **Tees** - Click in the box to select the appropriate tees.
 - d. **Holes** - Click in the box to select 18 Holes, Front 9 or Back 9.
 - e. **Format** - Defaults to "Stroke Play" but could be changed to Match Play.
 - f. **Tournament Score** - always use the default of No. "Yes" is no longer used.
 - g. **Attestor** - Type in the name of the person who attested your score (optional).
 - h. **Played Alone** - Default is No, select "Yes" if game was played alone.
 - i. **Track Stats** - Default is No, select "Yes" if you would like game stats.
 - j. For posting **Hole By Hole** scores, enter your **gross** score for each hole in the boxes at the bottom. If you did not play a hole, enter a zero (**Not** Net Double Bogey as in the past). The system uses your handicap and the course handicap holes to automatically calculate each hole and 18-hole total **Adjusted Gross Scores**.
 - k. Click the **Post Score** button.
6. Your list of scores will display including your newly-added game. If the score was entered incorrectly, click on the pencil icon (Edit) to modify it.
7. Click on **Post a score** to enter additional rounds.
8. Your Handicap Index is recalculated and displays on the upper right. If this has changed, please enter your updated handicap in GGM.
9. Click the Logout button (on the top right side of the screen) when finished.