

# BURNABY MOUNTAIN LADIES GOLF CLUB (B.M.L.G.C.)

## By-Laws - Revised 2023

### **MEMBERSHIP:**

1. Membership shall be open to:
  - a. a female of at least 19 years of age
  - b. a resident of British Columbia
2. Membership shall run from January 1 to December 31.
3. Membership shall be limited to 100 members. This number is subject to review.
4. Members must:
  - a. Play a minimum of 12 games with the club (including away Team games).
  - b. Comply with the rules set down by the B.M.L.G.C. and the B.C.G.A.
  - c. Be of assistance to new members
  - d. Help with the operation of the club by volunteering for Executive committees or other duties.
5. To be eligible for membership in the B.M.L.G.C. candidates must present 10 signed scorecards from the previous 2 years, 2 of which must be from the B.M.G.C., scores not to exceed 50 over par; or an established handicap index with Golf Canada that would equate to a handicap of 40 or less from the Red Tees at Burnaby Mountain.

### **DUES:**

1. Regular membership dues shall be reviewed annually. New member and social membership dues shall also be reviewed annually.
2. Members must provide payment for the next year's membership dues at the end of each season. Payment must be received by the Treasurer by November 15.
3. There will be no return of dues or part thereof if a member leaves the club for any reason during the year.

### **MEETINGS:**

1. The Spring or opening meeting shall be the first Tuesday of March.
2. The Fall or closing meeting shall be the last Tuesday of October.

### **QUORUM:**

At the Executive Committee Meetings, 5 members shall constitute a quorum.

### **VOTING:**

1. Members are entitled to one vote on each issue at any election.
2. Voting shall be done by secret ballot on important issues and show of hands for minor issues.
3. A member may not vote by proxy.

Election of officers is by straight majority vote. Term of office is from Nov 1<sup>st</sup> to Oct 31<sup>st</sup>. When an officer leaves the club, the Executive Committee shall be empowered to appoint a temporary replacement until the next election.

**WITHDRAWALS and SUSPENSIONS:**

1. A member must, under penalty of losing membership, renew her membership before November 15<sup>th</sup> of each year.
2. Any member may resign from the Club by notifying the Captain.
3. Members who do not abide by the Constitution and By-Laws of the Club may be expelled by a  $\frac{3}{4}$  majority vote of the Executive Committee.

**LEAVE OF ABSENCE:**

A member may be granted a one-year Leave of Absence (LOA) for personal illness or other extenuating circumstances (e.g. family illness, transferred to another city for a limited period, return to work for a limited period). All requests for a Leave of Absence must be submitted in writing to the Captain before August 1. Late LOA applications (i.e. submitted after August 1) will only be considered if illness or extenuating circumstances occurred after August 1 and the member has played a minimum of 6 games before August 1. Any LOA approvals would count as a Leave of Absence for that year.

A member may submit a written request for a second year's Leave of Absence. If 12 games are not played in the subsequent year (3rd), she will lose her membership. If she wishes to rejoin the Club, she must re-apply for membership as a new member.

**AUDITING AND INSPECTION:**

1. The accounts of the Club should be reviewed at least once a year, before Oct. 31<sup>st</sup>.
2. The books of the Club shall be open for inspection by any member.

**BANKING AND EXPENDITURE OF MONEY:**

1. A bank account is to be opened in the name of BURNABY MOUNTAIN LADIES GOLF CLUB.
2. All payments are to be signed or vetted by two (2) of the Club's officers. (Captain, Vice-Captain, Treasurer).

**COMMITTEES:**

1. The Officers of the Club may at any time, appoint committees to handle requirements of the Club. Chairs and regular committees shall be: Draw, Finance, Handicap, Membership, Past-Captain, Rules, Sunshine, Tournament, Team Captain and Web Administrator. These committee appointments are ad hoc, and the appointments are not always limited to two-year terms. In order to facilitate more members being actively involved in the club and to spread the duties more widely, other members should be encouraged to take on these responsibilities every few years. If a member continues in a position for more than two years, a back-up person should be trained and be familiar with the duties.
2. The **Executive Committee** shall consist of the Officers of the Club and all the committee chairs.
3. The **Finance Committee** shall consist of the Officers of the Club and two committee chairs, selected as appropriate, based on the financial issues under discussion at each specific meeting.

**AMENDMENTS and ADDITIONS**

The By-Laws may be added to, amended or altered by the membership at a regular business meeting, and must receive a  $\frac{3}{4}$  majority vote of those present to be effective. The addition, amendment or alteration must be submitted in writing to the Captain prior to the meeting.